

Regional Arts Council of Zachary

Hanging Rules and Regulations

Make certain your work is clearly identified on the back as to title, medium, frame size, price (or value if Not For Sale). **Most importantly**, include the following on back of your artwork. You can write on the canvas **or** place an I.D. Card (see *Visual Hanging Instructions below*) with the following information:

- Your name, address and phone number and Title of Artwork
- Art Medium, frame size and Price (or value if NFS – Not for sale)

We do not accept unframed works, unless using a gallery-wrap canvas - i.e., no tacks, staples, etc., visible on the sides. The sides of a gallery wrapped canvas must be painted and **must be at least 1½ inches deep.**

Maximum frame width is 3 inches. Maximum size, frame included, is 24 inches in either direction.

Mats should be white, off white or a light-colored neutral tone. A thin, colored liner is acceptable.

The hanging method requires an eye-screw or the preferred D-ring and wire setup. Eye Screw/D-rings are to be placed one third (of the vertical measure of the frame) down from the top corners of the frame. The wire, when held at the center, should be 2 inches from the top of the painting. This is important to allow the artwork to hang properly.

The protective layer of glass, or Plexiglas, should be clean, properly sized, fitted for its frame and firmly sealed. All work should be firmly fastened in the frame with sufficient backing and/or tacking to eliminate any looseness.

Visual Hanging Instructions

